

All Staff		Risk Assessment			Ref No	VALT 29
					Date	10/06/2020
Task Description	Revised COVID 19 Re-opening of school Risk Assessment	Location	All Areas	Date of Review	1 st Review 25/06/2020 2 nd Review 10/07/2020 12 th Review 01/04/2022 3 rd Review 30/08/2020 4 th Review 20/09/2020 5 th Review 24/02/2021 6 th Review 16/08/2021 7 th Review 16/09/2021 9 th Review 12/11/2021 10 th Review 02/01/2022 11 th Review 28/02/2022	

Assessor	Print Name: Paul Bridge	Employee	Print Name:			Equipment or Plant No.	N/A	
	Signed:		Signed:					
Persons Affected Individuals or Groups		Caretaker and other associated staff						
		Original Risk Assessment				Revised Risk Assessment with Further Control Measures		
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Required	Modified		
						L	S	R
	<p>The individual school and Trust COVID risk assessments will continue to be reviewed following advice from government, local district councils and public health.</p> <p>In line with government policy each school within the Trust will draw up its own specific risk assessment. This Trust Risk Assessment aims to provide a context for those risk assessment and</p>							

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	provides an outline of the common approach we have considered and adopted. Reviewed risk assessments will continue to be made available and communicated to staff, parents and students.							
Inadequate Premises Management, resulting in equipment / systems being unsafe to use or not working. Risk of water contamination e.g. Legionella. Risk of minor / major injury, infection or death.	The Trust have continued to undertake all routine internal checks, including but not limited to weekly Legionella water safety checks, fire system checks and monthly fire safety checks. The Trust have continued to undertake regular, routine external contracted maintenance, including but not limited to Annual gas safety inspections, PAT Testing, Mechanical Maintenance, Lift Maintenance, water systems cleaning. Where external contracted safety / maintenance schedules have had to be changed, these are being re-instated. If necessary unchecked equipment will be isolated or removed from use until the	1	4	L		1	4	L

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	necessary maintenance / inspections have been undertaken. Fire Risk Assessments will be reviewed where any COVID risk assessment reviews lead to changes which could affect them.							
Not maintaining staff & student health and wellbeing. Increased risk of others contracting/spread of Coronavirus, Illness, Fatality, exacerbation of existing medical conditions.	Following the latest government advice issued in February 2022 the wearing of face coverings is no longer required / recommended in school settings.	2	4	M	<ul style="list-style-type: none"> The wearing of face masks is optional from the 28th February 2022. The Trust / schools will review individual student SEN assessments and make any necessary procedural changes. 			
Lack of hand hygiene. Increased risk of contracting/spread of Coronavirus, Illness, Fatality	COVID 19 safety instruction signs are fitted throughout the schools. Staff & students are regularly reminded of the importance of regularly washing hands with soap and water or hand sanitiser.	3	4	M				

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	<p>Hand washing facilities / hand sanitisers are available to every class and in various locations around our sites e.g. main entrances, classrooms & dining-rooms.</p> <p>Students, staff & visitors are encouraged to continue with regular hand washing introduced in response to COVID19.</p> <p>A cleaning kit containing a disinfectant spray, disposable gloves and disposable tissues or equivalent, is maintained in classrooms in case a pupil coughs or sneezes.</p>							
<p>Unsatisfactory Cleaning of site.</p> <p>Increased risk of contracting/spread of Coronavirus, Illness, Fatality</p>	<p>School cleaning regimes will continue to be reviewed and increased in proportion to the identified risk.</p> <p>As a minimum, areas are thoroughly cleaned at least once daily.</p> <p>High risk areas such as toilets, circulation & social areas will be cleaned regularly throughout the day.</p>	2	4	M				

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	<p>Where necessary additional cleaning time / staff are being employed to provide increased services.</p> <p>Where a possible or suspected COVID 19 contamination has been identified, the area will be thoroughly cleaned. "Fogging Machines" are available across the Trust Sites and will be used in line with their specific Risk Assessment.</p>							
<p>Ventilation.</p> <p>Ensure occupied spaces are well ventilated</p>	<p>The raised levels of ventilation which have been Introduced should be maintained. Where mechanical ventilation systems are in operation these should continue to be programmed to maximise the input of fresh air.</p> <p>To improve ventilation, classroom / office doors can be propped open when rooms are in use. Doors must be closed whenever a room is vacated – in line with fire risk assessments.</p> <p>Windows should be opened to create a through draft of fresh air whilst still maintaining a</p>	3	4	M				

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	healthy adequately heated environment, especially in the winter.							
Testing Test & Trace Promote and engage in asymptomatic testing and Test & Trace	Routine LFD testing and Test & Trace have been discontinued. There is no requirement for people who test positive with COVID 19 to self-isolate. In the event of a local outbreak schools will follow any local requirements adopted by local health teams or ph.	2	4	M	Adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature. Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when			

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						<p>they no longer have a high temperature, and they are well enough to attend.</p> <p>Adults with a positive COVID-19 test result should stay at home and avoid contact with other people for 5 days, which is when they are most infectious.</p> <p>Children and young people aged 18 and under, should stay at home for 3 days.</p>			
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Risk Assessment Notes:

The normal duties of consultation on health and safety matters still apply during the pandemic. Section 2(6) HSWA states:

“It shall be the duty of every employer to consult any such representatives with a view to the making and maintenance of arrangements which will enable him and his employees to co-operate effectively in promoting and developing measures to ensure the health and safety at work of the employees, and in checking the effectiveness of such measures.”

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Rating: Low = 1 – 6, Medium = 8 – 15, High = over 15

Risk Assessment Matrix (Probability and Likelihood Scales)							
		Likelihood Rating					
Severity Rating	Description	1	2	3	4	5	6
		Very Unlikely	Unlikely	May happen	Likely	Very likely	Certain or imminent
1	Delay only	LOW					
2	Minor injury, minor damage						
3	Lost time injury, illness, major damage	MEDIUM					
4	Major injury, disabling illness, major damage						
5	Single fatality, or permanent total disability		HIGH				
6	Multiple fatalities						